

2016 STAFF APPLICATION

An online version of this application is available at the "staff information" section of our website: www.campuskids.com .



Campus Kids New Jersey:
P.O. Box 8, Madison, NJ 07940
973-845-9260

Director: Tom Riddleberger

Answer all questions -- write legibly -- feel free to use additional paper -- include resume, if desired.
If you prefer, you may complete this application online at the "staff information" section of our website: www.campuskids.com.
Incomplete applications will not be considered.

FULL NAME: _____

FULL Present Mailing Address: _____

Phone: () _____ E-mail (required): _____

Until what date can we send mail to your "present address"? _____

FULL Permanent Mailing Address (if different): _____

Phone: () _____ E-mail: _____

Current occupation and/or school now attending: _____

Earliest date you can start work at camp in 2016: _____ Latest date you can work at camp in 2016: _____

*The season for counselors is June 19 to August 13.
Some other staff positions require arrival earlier than June 19.*

Are you 18 or older? _____ Do you have the legal right to work in the United States? _____

POSITION YOU ARE APPLYING FOR (if more than one possible, number your choices in order of preference):

- _____ Counselor [Counselors are both "bunk counselors" and "activity instructors." Indicate your activity skills on page 4 of this application.]
- _____ Division Head (Head Counselor/Village Director) _____ Program Director _____ Camp Nurse _____ Office Staff
- _____ Supervisor of an entire Activity Area (check area): ___ Aquatics ___ Fine Arts ___ Performing Arts
- _____ Driver ___ Athletics ___ Camping/Nature

Ages of children you prefer to work with: ___ 7-8 ___ 9-10 ___ 11-12 ___ 13-15 ___ No Preference

EDUCATION

	Name of Institution	Major Studies	Dates of Attendance	Degree Earned	Date of Degree	Honors & Distinctions
High School	_____	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____	_____
Graduate	_____	_____	_____	_____	_____	_____
Special	_____	_____	_____	_____	_____	_____

EXPERIENCE AS A CAMPER WHEN YOU WERE A CHILD

Name of Camp & Location	Dates Attended	Type of Program	Director's Name
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

continued

CAMP EMPLOYMENT EXPERIENCE

Name of Camp & Location	Dates Employed	Your Duties	Director's Name & Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OTHER EMPLOYMENT EXPERIENCE

Name of Firm & Address	Dates Employed	Your Duties	Supervisor's Name & Telephone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VOLUNTEER EXPERIENCE

Name of Organization & Address	Dates Volunteered	Your Duties	Supervisor's Name & Telephone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

QUESTIONS

Briefly describe the most significant experiences you have had working with children.

In relation to the job you are applying for, what are your strengths? Tell us about your most positive personal attributes, skills and abilities.

In relation to the job you are applying for, what personal attributes, skills and abilities would you most like to improve? In what ways are you still growing and learning?

Why do you want to work at Campus Kids?

How did you first hear about Campus Kids?

Do you know someone who has worked at Campus Kids or is applying to work at Campus Kids? _____ Yes _____ No
If yes, please indicate who and how you know this person.

Describe any special talents/experiences you have working with persons who have disabilities (e.g., hearing impaired, visually impaired, mobility restricted).

What languages do you speak?

If employed at Campus Kids, can you refrain from use of tobacco, alcohol and illegal substances throughout the period of employment?

_____ Yes _____ No. If **no**, please explain.

Are there any reasons you may have difficulty performing any of the essential functions of the job for which you have applied?
(Refer to the essential functions for each position as described in "Staff Positions with Campus Kids".)

_____ Yes _____ No. If **yes**, please explain.

Have you ever been convicted of a crime? _____ Yes _____ No. If **yes**, please explain.

Have you ever been convicted of child abuse or sexual assault? _____ Yes _____ No. If **yes**, please explain.

CERTIFICATIONS, LICENSES & COURSE COMPLETIONS

(Describe in detail those you currently hold, give their expiration dates, and include photocopies of your certificates, front and back.)

First Aid: _____ CPR: _____

Lifeguard: _____ Swim Instruction: _____

Boating Instruction: _____ Other Aquatic: _____

Archery: _____ Gymnastics: _____ Other: _____

Adventure/Challenge Course: _____

R.N.: _____ E.M.T.: _____ L.P.N.: _____

Teaching License (state and level): _____

Driver License (state, type, number, expiration): _____

How many years have you been driving? _____ Since when? _____

If you are at least 21, would you be willing to drive a 12-passenger van or mini-van for camp activities? _____

Would you be willing to (and feel you have the ability to) take a course to earn certification in any of the following areas? If so, check all that apply.

____ Lifeguarding ____ Swim Instructor ____ Archery Instructor ____ Gymnastics Instructor

____ First Aid/CPR/AED

INTERESTS & ABILITIES -- Read the following rating system carefully and **place the APPROPRIATE number in front of EACH activity.**

- 4 -- I am a qualified expert with teaching experience and I could head this program.
- 3 -- I am excellent in this activity, but with no teaching experience. I might be able to head this program.
- 2 -- I feel qualified to be an assistant to the head counselor in this activity.
- 1 -- I have done and am familiar with this activity, but am not qualified to teach it.
- 0 -- I have no experience or familiarity with this activity.

SPORTS & FITNESS

- ___ Aerobics
- ___ Archery
- ___ Baseball
- ___ Basketball
- ___ Fencing
- ___ Field Hockey
- ___ Floor Hockey
- ___ Football (touch)
- ___ Golf
- ___ Gymnastics
- ___ In-Line Skating
- ___ Jogging
- ___ Lacrosse
- ___ Martial Arts
- ___ Skateboarding
- ___ Soccer
- ___ Softball
- ___ Squash
- ___ Tennis
- ___ Ultimate Frisbee
- ___ Volleyball
- ___ Weight Training
- ___ Yoga

Other sports:

AQUATICS

- ___ Canoeing
 - ___ Kayaking
 - ___ Sailing
 - ___ Swimming
 - Other Aquatics:
- _____

FINE ARTS

- ___ Arts & Crafts
 - ___ Basketry
 - ___ Candle Making
 - ___ Ceramics
 - ___ Computer Graphics
 - ___ Drawing
 - ___ Jewelry
 - ___ Macrame
 - ___ Nature Crafts
 - ___ Origami
 - ___ Painting
 - ___ Papier Mache
 - ___ Photography (digital)
 - ___ Sewing
 - ___ Tie-Dyeing
 - ___ Weaving
 - ___ Whittling
 - Other Fine Arts:
- _____

PERFORMING ARTS

- ___ Acting
 - ___ Directing
 - ___ Script Writing
 - ___ Magic
 - ___ Puppetry
 - ___ Costuming
 - ___ Stage Lighting
 - ___ Make-up
 - ___ Set Design
 - ___ Stage Sound
 - ___ Choreography
 - ___ Modern Dance
 - ___ Jazz Dance
 - ___ Ballet
 - ___ Folk Dancing
 - ___ Video
 - ___ Singing
 - ___ Piano
 - (circle skills:
popular, classical, ear, sight)
 - ___ Guitar
 - ___ Drums
 - Other Instruments:
- _____

Other Performing Arts:

OUTDOOR LIFE

- ___ Camping (tents)
 - ___ Fire Building
 - ___ Outdoor Cooking
 - ___ Adventure/Challenge Courses
 - ___ Rock/Wall Climbing
 - Belay experience? _____
 - ___ Mountain Biking
 - ___ Fishing
 - ___ Orienteering
 - ___ Gardening
 - ___ Nature
 - ___ Environmental Studies
- _____

OTHER ACTIVITIES

- ___ Camp Newspaper
 - ___ Juggling
 - ___ Rocketry
 - ___ Radio Station
 - ___ Story Telling
 - ___ Cooking
 - ___ Chess
 - ___ Creative Writing
 - ___ All-Camp Theme Days
 - ___ Evening Programs
 - ___ Campfires
- _____

USE THIS SPACE TO ADD ANY ADDITIONAL INFORMATION ABOUT YOUR ABILITIES AND INTERESTS (including any other activity skills that you could teach at camp):

REFERENCES are required for consideration of this application. We must receive three. You should fill in the top portion of the enclosed Campus Kids reference forms and give one to each of the people serving as your reference. Give each a stamped envelope addressed to our office so your reference can return the form directly to Campus Kids. Include each reference's name, address and phone number below. Your references should be former or present employers, teachers, supervisors (our preference is for persons who have seen you work with children). They should not be relatives or neighbors. All references will be verified by Campus Kids. THERE IS ALSO AN ONLINE REFERENCE OPTION (see our website or go directly to <http://www.campuskids.com/staffreference.html>).

Reference Name	Complete Mailing Address	Phone	Relationship to You
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

We welcome any other information that you feel should be part of this application. Please include it with this application.

SIGNATURE

I authorize investigation of all statements herein and release the camp and all others from liability in connection with same. I understand that investigation will include verification of references, formal criminal background checks and sex offender database checks. I understand that untrue, misleading or omitted information herein (including any attached resumes, other written materials or information provided during interviews) may result in dismissal, regardless of the time of discovery by the camp.

Signature: _____ Date: _____